

ELTHAM COLLEGE

Minutes of Junior School Committee meeting held on
Friday 15th October 2010 at 11 am

Present: Mrs R Morgan (Chair), Mr D A Robins with Mr E Cavendish in attendance and the Headmaster and Assistant Bursar *ex officio*.

Presentation by Mrs L Wrafter on English in the Junior School

Mrs Wrafter gave the committee a very informative and enthusiastic presentation on English in the Junior School. The committee thanked Mrs Wrafter for her interesting presentation.

Apologies

Apologies were received from Mrs I Wort and Rev D Skitt, Rev T Sparks and the Bursar

Minutes of Meeting held on Thursday 29th April 2010.

The Minutes were accepted as a true record of the meeting and signed by the Chair.

Matters Arising

Welcome

The Chair welcomed Edmund Cavendish in his new role.

Roof

The Headmaster gave an update on the current situation with the leaking roof.

Staff Diagram

Mr Robins asked Mr Cavendish to revisit the staff diagram.

Open Site

The committee discussed the benefits and problems associated with an open site.

Report of the Acting Master

This had been circulated with the agenda. The Acting Master updated the committee on Staffing matters, Pupil matters and Activities and Clubs.

Health & Safety/Child Protection

Mr Cavendish and Mr McIntyre would continue to attend these meetings.

Mr Cavendish was keen to develop training on Child Protection matters.

Any Other Business

Marketing

Rachel Hall had attended the Junior School open morning and had produced a report which included some very useful comments.

Chairman.....

Date.....