

### 3.5

## HOMEWORK POLICY

Homework complements the work undertaken in class in a number of important ways. Some are closed tasks; others are more open-ended:

- i) to enable work begun in class to be continued or completed
- ii) to provide an opportunity for memorising and consolidating work for future testing in class
- iii) to provide an opportunity for research and personal investigation
- iv) to provide the opportunity for a sustained and substantial piece of individual work or research across a sequence of homeworks

Homework also provides an important opportunity for students to take responsibility for their learning and to develop a degree of independence in their approach to work.

1. In accordance with the published homework timetables, homework must be set, collected in, marked and handed back regularly, normally at least once a week. The amount set should occupy the average pupil as follows:

	Units of 30 minutes			Units of 40 minutes	
	Yr7	Yr8	Yr9	Yr10	Yr11
English	2	2	2	2	2
Maths	2	2	3	3	3
Latin/French/Mandarin/German/Spanish	1	2	2	2	2
Art/DT/Music	1	1	1	2	2
Geography	1	1	1	2	2
History	1	1	1	2	2
Biology	1	1	2	2	2
Chemistry	1	1	2	2	2
Physics	1	1	2	2	2
RS	1	1	1	2	-
Computing/Drama	-	-	-	2	2

6<sup>th</sup> Forms should be set an amount equivalent to 2.5 – 3 hours' work on each school day: students are expected to take responsibility for organising their own working timetable.

2. Homework diaries must be completed by all students and be available for inspection by parents and tutors.
3. All homework deadlines set by teachers must be rigidly adhered to and work detentions should be expected by any pupil who has failed to complete the work on time to a satisfactory standard of presentation.
4. The copying of another pupil's homework is a serious offence and should always be reported to the Form Tutor or the Deputy Head.

## **HOMEWORK BOOKS**

### **Policy**

Homework books are issued to every boy in Years 7 to 11 inclusive. Sixth Formers are given a Diary Planner. They are intended to help a pupil's planning and self-discipline in his approach to homework, as well as enabling parents, tutor and other staff to see at a glance what work has been set.

Tutors of Years 7 and 8 will check and sign homework books regularly (at least every fortnight) to ensure that each boy is making proper use of his book and completing all homework set to good effect.

We are convinced, however, that an important educational objective is for each pupils to grow more self-reliant in his personal organisation. It is therefore our policy to monitor the use of homework books less as a boy moves through Year 9 towards GCSE courses. In this year tutors will make sporadic checks on the proper use of the book, and by Years 10 and 11 the books are intended to be an aid to the pupil, rather than to the tutor or parents.

However, if it is considered that a pupil is failing to show appropriate maturity in his approach to work, his tutor may well impose sanctions which include the detailed monitoring of the homework book as in Years 7 and 8.

### **Guidelines**

Each pupil should write his name and form clearly on the front of the book. The book is to be kept tidily, and it should remain in the owner's possession during the school day.

The weekly timetable (classes and homework) should be filled in, and a record of all homework set should be kept daily.

The book should be inspected and signed at the end of each week by a parent, and any messages or comments from parents should be written in the space provided. The pupil should draw the attention of his tutor to such messages at the earliest opportunity. The tutor may also use it to communicate with parents.

If the book is lost, the pupil should inform his tutor as soon as possible.